

## **Bridgestones Policy on fees**

Unless otherwise fixed, an Office Holder's fees are charged by reference to time costs, as incurred, charged at the firm's usual rates applicable at the time the work is carried out. Rates may be varied from time to time, at the sole discretion of the partners, and such changes will be notified in retrospect with each report to Creditors. It is the policy of Bridgestones to use as junior grade of staff as compatible with the efficient conduct of the matter in order to ensure costs are kept to a minimum.

### Rates applicable at April 2017

Grade	£
Director (appointment taker)	430.00
Senior Manager	260.00
Manager	125.00
Senior Cashier	230.00
Administrator	160.00
Cashier	125.00
Support Staff	105.00

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Director (appointment taker)	430.00
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Administrator	160.00
Cashier	125.00
Support Staff	105.00

Rates vary between individuals, reflecting experience and qualification. For certain more complex tasks, Bridgestones may seek to apply a higher rate in respect of work undertaken, but subject to prior authorisation in accordance with the Act. The minimum time unit used is 6 minutes.